

Unit load & handling materials - functions responsible

Unit Load & Handling Materials is a core function within Packaging Concepts, One of the main tasks for this function is to focus on the strategic, long-term development of IICEA's Unit Load Concept and to safeguard the concept through education, training, information etc so that the decided standards and routines are being followed. Another important task is to take an overall, strategic responsibility for IKEA's Handling Materials with focus on meeting IKEA's handling demands, both present and future, to the lowest possible total cost.

Other key areas/tasks are:

- Handling Material range; documentation (drawings, product descriptions), testing, approval, out-phasing etc.
- "Air-hunting" with Unit Load focus for Product areas i.e. mattresses
- Unit Load Protection; safeguard the "neat & clean"-appearance of our Unit Loads during their pipe-line journey
- Supply Chain testing; initially to investigate whether to have a SC Laboratory in-house or not, and if not to arrange testing in other ways.
- Clarify how to Support Trading/our suppliers with efficient packaging machinery solutions; who is constructing, how & what to construct etc.
- Future common handling of "Interior fittings"; how to cooperate with IMS/Modul.

- Assist in formulating a long-term strategic direction for IKEA regarding Handling Materials - what to use where & how.
- Represent Packaging Concepts in UL&HM forums (i.e. Competence network)
- Safeguard competence by initiating education and training regarding Unit loads, Handling materials etc. in the whole pipe-line.

Functions responsible

The Functions responsible for Unit Load & Handling Materials will report to the

Packaging Concepts Manager. The co-workers/colleagues associated to UL&HM will in

their daily job report to the Functions responsible, who is fully in charge of directing the

work in the areas described above. The Functions responsible is also responsible for

keeping agreed budget frames and for forwarding relevant information about operations

results. "Hiring and firing", development talks, salary setting and other "sharp"

personnel issues will be conducted by the Packaging Concepts manager in close

collaboration with the Functions responsible.

If and when the group exceeds 4-5 co-workers, the "sharp" personnel responsibility will

be handed over to the Functions responsible who then also becomes Team leader.

Individual development

The Functions responsible for UL & HM will be offered to participate in leadership and management training, in order to be prepared for taking on a sharp managerial responsibility, either for UL&HM or at another function within IKEA.